

海運及空運人才培訓基金
海運和航空業實習計劃（海運）實習生申請表
Maritime and Aviation Training Fund (MATF)

Application Form for Interns under the Maritime and Aviation Internship Scheme (Maritime)

申請人須知

Notes for Applicants

一般須知 General information

1. 「海運和航空業實習計劃（海運）」（實習計劃）旨在為年輕一代提供實習機會，並且提供資助，讓他們及早了解海運業的運作和就業前景。

The objective of the Maritime and Aviation Internship Scheme (Maritime) (Internship Scheme) is to provide the young generation with the internship experience and sponsorship so as to give them early exposures to the operations and career prospects in the maritime industry.

2. 獲參與公司聘用的合資格申請人，將會進行為期四星期（即 28 天）或以上的實習，期間可獲該公司支付酬金（部分由海運及空運人才培訓基金資助）。

An eligible applicant employed by a participating company will be engaged in internship for four weeks (i.e. 28 days) or more, and receive an honorarium from the company (part of which is sponsored by the MATF).

符合資格的申請人 Eligible applicants

3. 申請人必須為可在香港合法受僱之香港居民，並同時是¹ –
- (a) 於本地院校²修讀任何學士學位或副學位課程的本地全日制學生³（包括準畢業生）；或
 - (b) 於香港以外院校修讀任何學士學位或副學位課程的全日制學生（包括準畢業生）；或
 - (c) 中六離校生。

An applicant must be a **Hong Kong resident** who is **lawfully employable in Hong Kong** and currently⁴ –

- (a) a full-time **local student**⁵ (including one who is in his/her final year of study) undertaking an undergraduate or sub-degree programme in any **local institution**⁶; or
 - (b) a full-time student (including one who is in his/her final year of study) undertaking an undergraduate or sub-degree programme in any **institutions outside Hong Kong**; or
 - (c) a secondary six school leaver.
4. 有關可申請的實習職位和詳情，可瀏覽 <https://www.tlb.gov.hk/matf/tc/maritime/mais.html>。
- For the list of available internship positions and related details, please visit <https://www.tlb.gov.hk/matf/eng/maritime/mais.html>.

¹ 不包括現正修讀研究院課程的學生。

² 本地院校名單：<https://www.edb.gov.hk/tc/edu-system/postsecondary/local-higher-edu/institutions/index.html> 及 <https://www.cspe.edu.hk/tc/institution-list.html>

³ 「本地學生」的定義：<https://www.jupas.edu.hk/tc/page/detail/3670/>

⁴ Excluding the students currently undertaking postgraduate programmes.

⁵ Definition of 'Local Students': <https://www.jupas.edu.hk/en/page/detail/3670/>

⁶ Lists of Local Institutions: <https://www.edb.gov.hk/en/edu-system/postsecondary/local-higher-edu/institutions/index.html> and <https://www.cspe.edu.hk/en/institution-list.page>

申請手續 Application procedures

5. 申請人必須在有關實習職位的截止日期前，填妥本申請表，連同履歷表直接遞交予相關公司。各實習職位的申請截止日期或有所不同，逾時的申請可能不獲相關公司考慮。
An applicant should complete and submit this application form, together with curriculum vitae, **directly to the company concerned** by the deadline specified for the internship position of choice. Please note that the deadlines for different internship positions may vary, and late applications may not be considered by the companies concerned.
6. 申請人必須填妥本申請表上的所有部份，並在申請表上簽署。申請人如未能提供所需的所有資料，申請可能不獲相關公司考慮。
An applicant should complete all parts of this application form, and sign the form as required. Incomplete application forms may not be considered by the companies.
7. 在有需要時，申請人會被要求核實所提交的資料及／或提供補充資料，以便進一步處理有關申請。
An applicant may be required to verify the information submitted and/or to provide additional information for further processing of his/her application.
8. 申請人向有關公司提供個人資料，屬於自願性質。該公司在處理你提交的申請期間收集的所有個人資料，只用於直接與該申請相關的用途。
An applicant provides his/her personal data to the relevant company on a voluntary basis. All personal data collected by the company concerned during the application process shall be used only for the purposes directly related to the applications.
9. 如申請人獲成功聘用，僱主會將他／她的申請資料送交相關政府部門及其他組織或機構作處理及檢討實習計劃和基金的成效之用。
If an applicant is successfully employed by a company, the information given in his/her application will be provided by the company to the relevant Government departments and other organisations or agencies for further processing and review of the effectiveness of the Internship Scheme and the MATF.
10. 如欲查詢或要求更正申請表上的個人資料，可以書面方式向有關公司提出。
Enquiries in relation to or requests for correction of the personal data provided in application forms can be raised to the companies concerned in writing.
11. 申請人在實習期滿後 14 天內須填妥並向相關公司提交由運輸及物流局提供的實習生評估報告表。
An applicant should, within 14 days after the completion of internship, complete and submit the “Evaluation Form for Interns” provided by the Transport and Logistics Bureau to the company concerned.

查詢 Enquiries

12. 如就實習計劃(海運)或海運及空運人才培訓基金有任何查詢，請電郵至 internship_matf@tlb.gov.hk 或致電計劃熱線 3509 8140。
For enquiries concerning the Internship Scheme or the MATF, please email to internship_matf@tlb.gov.hk or call the Scheme hotline at 3509 8140.

公司名稱 Name of Company	
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個人資料 Personal Particulars		
中文姓名 Name in Chinese	英文姓名 Name in English	
出生日期（日/月/年） Date of Birth (DD/MM/YYYY)	性別 男 Gender Male	女 Female
香港身分證號碼 Hong Kong Identity Card Number		
聯絡電話 Telephone Number	電郵地址 Email Address	
可以參與實習的時間 Period Available for the Internship		
最早到任日期（日/月/年） Earliest Start Date (DD/MM/YYYY)	最遲離任日期（日/月/年） Latest End Date (DD/MM/YYYY)	

公開考試成績（請按考獲資格的日期順序列出） Public Examination Results (in chronological order)			
學院/頒發機構 (例如：香港考試及評核局) Institute/Issuing Authority (e.g. Hong Kong Examinations and Assessment Authority)	頒發日期 (日/月/年) Date Issued (DD/MM/YYYY)	學歷# (例如：香港中學文憑考試) # Qualifications (e.g. Hong Kong Diploma of Secondary Education Examination)	及格科目及成績 (例如：成績等級、及格、良好、榮譽學位等級、主修、副修科目) Subjects Passed and Level Attained (e.g. Grade, Pass, Credit, Class, Division, Major, Minor)

請夾附成績表副本以供查閱
Please attach copies of transcripts for verification.

就學詳情（請按就讀日期順序列出） Education (in chronological order)					
曾經/現正就讀的學校、學院、大學 (本地/非本地學生) Schools, Colleges, and Universities attended/attending (Local/Non-local student)	學系/主修學科 Faculty/Major Area of Study	課程名稱及就讀班級 Course and Year of Study	學業成績# (例如：平均積分點、榮譽學位等級) Academic Results# (e.g. GPA, Class, Division)	就讀日期(月/年) Date (MM/YYYY)	
				由 From	至 To

請夾附成績表副本以供查閱
Please attach copies of transcripts for verification.

現正就讀課程的預計取得學位/副學位日期(月/年)

The expected date of obtaining degree/sub-degree of the current programme (MM/YYYY) _____

工作經驗 (包括暑期工和兼職) (請按任職日期順序列出)**Work Experience (including summer employment and part-time jobs) (in chronological order)**

公司名稱 Name of Company	職位 Position Held	工作性質 Nature of Work	日期 (日/月/年) Date (DD/MM/YYYY)	
			由 From	至 To

特別技能及知識**Special Skills and Knowledge**

社區 / 課外活動 (例如：學生會)**Community / Extra-Curricular Activities (e.g. Student Union)**

機構 / 學會名稱 Name of Organization/Society	職位 Position Held	工作 / 活動性質 Nature of Work/Activity	日期 (日/月/年) Date (DD/MM/YYYY)	
			由 From	至 To

請列出你對是次實習經驗的期望 (必須填寫)**Please give a brief description of what you hope to gain from this internship (MUST fill in)**

聲明書

Declaration

本人_____ (申請人姓名)，持香港身份證號碼_____ ()，現特此聲明本人是香港特別行政區居民及可在香港合法受僱。

I, _____ (*Name of Applicant*), holder of Hong Kong Identity Card No. _____ (), hereby declare that I am a resident of the HKSAR and lawfully employable in Hong Kong.

本人已細閱《申請人須知》，並完全明白所有內容。現特此聲明：本人在這份申請表內所填報的各項資料，盡本人所知，均屬詳盡而真實的資料。
I have read and fully understood the "Notes for Applicants". I declare that the information provided by me in this application form is complete and true to the best of my knowledge.

本人明白若然在申請截止日期的四星期內沒有收到任何回覆，則表示本人的申請沒有獲得接納。

I understand that my application is regarded as unsuccessful if I do not receive any response within four weeks from the deadline for application.

本人明白並同意，如有需要，上述資料會送交獲授權處理有關資料的政府部門及其他組織或機構，用以處理及檢討實習計劃和基金成效之用。

I understand and accept that the information given above will be provided to Government departments and other organizations or agencies authorised to process the information for purposes relating to the implementation and reviewing of the Internship Scheme and the MATF.

申請人簽署

Signature of Applicant

父母或監護人簽署 (如申請人不足 18 歲)

Signature of Parent or Guardian

(for applicants aged under 18)

日期

Date

父母或監護人姓名

Full name of Parent or Guardian

(必須早於實習的到任日期)

(MUST be earlier than the start date of the internship)

Maritime and Aviation Internship Scheme List of Maritime-related Internship Places (as at 2024.10.18)

(The information listed below is for reference only. The final decision rests with the companies.)

Part A: Maritime-related Internship Places Currently Offered by Companies							
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Ancient Mariner Consultancy Limited www.ancientmarinerconsultancy.com	6	Research Assistant Trainee <ul style="list-style-type: none"> • Assist in processing data associated with marine activities • Assist in the analysis of the real-time marine traffic record • Collect and process the statistics on marine traffic and port activities • Prepare the background information for the write-up of marine proposals • Prepare draft presentation materials and notes of meeting 	Jul – Dec 2024 (any 6 to 10 weeks of the period)	About \$10,000	<ul style="list-style-type: none"> • English Language 5 (DSE) or C (A-Level) • Preference will be given to students studying Shipping and Logistics, Supply Chain, Marketing, Statistics or writing-heavy disciplines like English Language 	31/10/2024	Submit a one (1) page CV to the email address below: helen.underwood@ancientmarinerconsultancy.com

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Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	1	Technical Trainee <ul style="list-style-type: none"> • Assist in providing administrative support to Technical Superintendent and vessels • Assist in monitoring and following up the purchase arranged by share services team • Assist in arranging timely supplies and spares to the vessels in the most economical manner • Ensure a proper documentation of vessels' records and correspondences • Ensure the validity of certificates and surveys 	Jun – Sep 2024 (any 4 to 10 weeks of the period)	About \$10,000	<ul style="list-style-type: none"> • Studying in the discipline of Maritime or Mechanical Engineering will be an advantage • Good team player, organised and detail-minded • Self-motivated, high integrity and able to cope with high work pressure • Good command of both spoken and written English • Proficient in MS Office applications 	Open until filled	For interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or email to hk-smc-hrapplication@bs-shipmanagement.com . Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.

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Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	1	Fleet Personnel Trainee <ul style="list-style-type: none"> • Assist in ensuring all vessels are manned with properly certified seafarers • Assist in coordinating with various manning agents for recruitment • Assist in maintaining timely and cost-effective crew changes • Assist in maintaining an up-to-date and accurate database of crew personnel data • Assist in following up of Crew P & I claims • Assist in making travel arrangements and liaising with local port agents • Assist in checking agents disbursements • Assist in preparing and maintaining various reports • Assist in ad hoc projects and assignments 	Jun – Sep 2024 (any 4 to 10 weeks of the period)	About \$10,000	<ul style="list-style-type: none"> • Studying in the discipline of Maritime or Shipping Logistics • Possess good people skills and be aware of cross-cultural aspects • Good team player, organised and detail-minded • Self-motivated, high integrity and able to cope with work pressure • Good command of both spoken and written English 	Open until filled	For interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or email to hk-smc-hrapplication@bs-shipmanagement.com . Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.

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Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	1	Loss Prevention Safety Quality Trainee <ul style="list-style-type: none"> • Assist in following up and keeping record of the vessels' audit schedule execution • Assist in arranging and following up external Compliance Audits on vessels • Support the day-to-day operations of the LPSQ department • Assist in preparing and maintaining various reports • Assist in ad hoc projects and assignments 	Jun – Sep 2024 (any 4 to 10 weeks of the period)	About \$10,000	<ul style="list-style-type: none"> • Studying in the discipline of Maritime or Shipping Logistics • Possess good people skills and be aware of cross-cultural aspects • Good team player, organised and detail-minded • Self-motivated, high integrity and able to cope with work pressure • Good command of both spoken and written English 	Open until filled	For interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or email to hk-smc-hrapplication@bs-shipmanagement.com . Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.

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cargo-partner Asia Pacific Limited www.cargo-partner.com	1	<ul style="list-style-type: none"> Support and manage IT infrastructure to the users in Asia Pacific regions to make sure the smoothness of sea operations Work as a team with respect with continuous learning to keep pace with the transportation and IT industry 	17/6/2024 – 31/8/2024	\$10,000	Studying logistics, supply chain or related subjects	Open until filled OR by 26/4/2024	Apply from the link below: https://www.cargo-partner.com/career/open-positions
cargo-partner Asia Pacific Limited www.cargo-partner.com	1	<ul style="list-style-type: none"> Support the daily work of customer implementation / operational key account management for designated key customer accounts of sea freight Monitor shipments and execute corrective and preventive actions where needed 	17/6/2024 – 31/8/2024	\$10,000	Studying logistics, supply chain or related subjects	Open until filled OR by 26/4/2024	Apply from the link below: https://www.cargo-partner.com/career/open-positions

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DACHSER Far East Limited www.dachser.hk	1	Regional Sales Department – Communications Team <ul style="list-style-type: none"> • Update websites with air and sea logistics information • Create articles and social media posts to promote air and sea logistics business • Translate corporate and business unit marketing materials related to air and sea logistics • Update intranet to improve information flow • Analyse social media and website metrics to provide insights for content development for air and sea logistics business • Work closely with the team on ad-hoc projects and daily administration tasks 	3/6/2024 – 30/8/2024	\$10,000	Applicants should: <ul style="list-style-type: none"> • be undergraduate student pursuing bachelor’s degree in related field • be energetic, a fast learner, proactive and detail-oriented • have an excellent command of written and spoken English • be proficient in computer applications including MS Word, Excel and PowerPoint 	Open until filled	For interested candidate, please send your detailed resume via email to the Human Resources Department at HR.APAC-ASL@dachser.com

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DACHSER Far East Limited www.dachser.hk	1	Regional Business Processes and Organisation (BPO) Department <ul style="list-style-type: none"> • Assist in daily BPO operations for supporting the Ocean Freight teams • Assist in BPO related projects and training arrangements for supporting the Ocean Freight teams • Assist in data entry and data checking of the Department • Assist in support for Quality and Productivity initiatives for the Ocean Freight teams 	3/6/2024 – 30/8/2024	\$10,000	Applicants should: <ul style="list-style-type: none"> • be undergraduate student pursuing bachelor's degree in Logistics / SCM / Shipping • be energetic, a fast learner, proactive and detail-oriented • have an excellent command of written and spoken English • be proficient in computer applications including MS Word, Excel and PowerPoint 	Open until filled	For interested candidate, please send your detailed resume via email to the Human Resources Department at HR.APAC-ASL@dachser.com

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DACHSER Far East Limited www.dachser.hk	1	Regional Human Resources Department <ul style="list-style-type: none"> • Assist in daily HR operations of the Company • Maintain HR reporting for the Asia Pacific Region to monitor the manpower development by country and by function • Assist in HR related projects and training arrangement for the Regional Head Office and the Asia Pacific Region, e.g. Ocean Product Management Training for Ocean Freight teams • Assist in data entry and data checking of local Human Resources Management System 	3/6/2024 – 30/8/2024	\$10,000	Applicants should: <ul style="list-style-type: none"> • be undergraduate student pursuing bachelor's degree in related field • be energetic, a fast learner, proactive and detail-oriented • have an excellent command of written and spoken English • be proficient in computer applications including MS Word, Excel and PowerPoint 	Open until filled	For interested candidate, please send your detailed resume via email to the Human Resources Department at HR.APAC-ASL@dachser.com

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DACHSER Far East Limited www.dachser.hk	1	Regional IT Department <ul style="list-style-type: none"> • Help and support the DACHSER Ocean Freight application and escalate any issues to global support team • Provide tips or guidelines of the DACHSER Ocean Freight application to Ocean Freight operation team • Assist in daily operations of the IT Department • Provide system, network analysing and troubleshooting to all APAC offices • Backend systems administration and management • Prepare user / server technical documentations • Liaise and coordinate with corporate IT teams to support and resolve operational issues • Monitor and maintain server room facilities, server and communication network • Support the implementation of the infrastructure project and manage vendor activities 	3/6/2024 – 30/8/2024	\$10,000	Applicants should: <ul style="list-style-type: none"> • be undergraduate student pursuing bachelor's degree in IT related field • be passionate to build a career in logistics industry after graduation • be energetic and a fast learner • have an excellent command of written and spoken English 	Open until filled	For interested candidate, please send your detailed resume via email to the Human Resources Department at HR.APAC-ASL@dachser.com

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DACHSER Hong Kong Limited www.dachser.com	3	<ul style="list-style-type: none"> Assist in customs declaration, shipment booking and clerical support in Ocean Freight Import Team Assist in ad hoc tasks 	Apr – Jun 2024 or Jun – Aug 2024	\$8,000	<ul style="list-style-type: none"> Applicant should study Logistics / Supply Chain / Shipping Management Proactive and willing to learn 	Open until filled	By email: hr.hongkong-asl@dachser.com with cover letter and detailed resume
DACHSER Hong Kong Limited www.dachser.com	1	<ul style="list-style-type: none"> Assist in daily operations and provide clerical support in HR Department Assist in monthly reports of ocean freight / sales and ad hoc tasks 	Apr – Jun 2024 or Jun – Aug 2024	\$8,000	<ul style="list-style-type: none"> Good interpersonal and communication skills Responsible with positive mindset Familiar with MS Excel and PowerPoint 	Open until filled	By email: hr.hongkong-asl@dachser.com with cover letter and detailed resume
DSV Air & Sea Limited www.dsv.com/en/	1	Sea Freight Department Support the team on sea shipment booking by: <ul style="list-style-type: none"> providing clerical support to the team performing data entry, data verification and assisting in documentations 	3/6/2024 – 30/8/2024	\$8,000	<ul style="list-style-type: none"> Undergraduate students in Supply Chain / Logistics disciplines Fast learner with positive working attitude Responsible and attentive to details 	Open until filled	Send the resume to: career@hk.dsv.com
DSV Air & Sea Limited www.dsv.com/en/	1	Commercial Department <ul style="list-style-type: none"> Perform administrative and clerical support to the team including sales analysis Assist in the follow-up on shipment status for customers, focusing on sea shipments 	3/6/2024 – 30/8/2024	\$8,000	<ul style="list-style-type: none"> Undergraduate students in Supply Chain / Logistics disciplines Good MS Excel, Word, and PowerPoint skills Good interpersonal and communication skills 	Open until filled	Send the resume to: career@hk.dsv.com

Maritime and Aviation Internship Scheme List of Maritime-related Internship Places (as at 2024.10.18)

(The information listed below is for reference only. The final decision rests with the companies.)

Part A: Maritime-related Internship Places Currently Offered by Companies							
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
DSV Air & Sea Limited www.dsv.com/en/	1	Regional IT Department <ul style="list-style-type: none"> Provide clerical support to manager and team on IT projects related to sea logistics or other cargo operations Keep track of projects, tasks, timelines, and reports, etc. 	3/6/2024 – 30/8/2024	\$8,000	<ul style="list-style-type: none"> Proficient in written and spoken English Good MS Excel, Word, and PowerPoint skills IT knowledge is a bonus 	Open until filled	Send the resume to: career@hk.dsv.com
Hankyu Hanshin Express (HK) Limited www.hh-express.com	3	Sea Freight Division <ul style="list-style-type: none"> Engage in sea freight import / export operating system, booking release, invoicing, warehouse / terminal visit, cargo load / upload planning, and SOP review 	A period of 59 days during Jun to Aug 2024	\$8,500	Full-time local students undertaking undergraduate or sub-degree programmes in respect of maritime-related or logistics-related discipline	Open until filled	Please apply quoting ref: SF via recruitment@hk.hh-express.com
Hankyu Hanshin Express (HK) Limited www.hh-express.com	3	Freight Operation Division <ul style="list-style-type: none"> Assist in daily operations job Issue invoice, conduct daily freight schedule checking, and filing Prepare and update relevant documentations and ad hoc assignment 	A period of 59 days during Jun to Aug 2024	\$8,500	<ul style="list-style-type: none"> Full-time local students undertaking undergraduate or sub-degree programmes in respect of supply chain or logistics-related discipline Good interpersonal communication Good in English and Cantonese 	Open until filled	Please apply quoting ref: OPS via recruitment@hk.hh-express.com

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Part A: Maritime-related Internship Places Currently Offered by Companies							
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Hutchison Ports Limited https://hutchisonports.com	16	The Company's 8-week Summer Internship Program will provide students with a comprehensive on-the-job training opportunity to increase terminal knowledge. Apart from enriching their work experience and preparing for their future career, they will also meet and work with students from various disciplines and institutes throughout this program.	17/6/2024 – 9/8/2024 (8 weeks)	\$370/day	<ul style="list-style-type: none"> • Business Administration • Finance • Operations • Information Technology 	Open until filled	Email your resume to hr@hutchisonports.com
Kwong Wing Cargo Service Limited www.transland.com.hk	10	Operations Follow up portal requirement, pick and pack, warehouse handling, packing list preparation and basic supply chain concept	May – Sep 2024	\$9,000	Interested in E-commerce and logistics implementation	Open until filled	By email: info@transland.com.hk
Kwong Wing Cargo Service Limited www.transland.com.hk	2	Account Follow up in-house supervision in account and management control tasks	May – Sep 2024	\$9,000	Studying Accounting subjects	Open until filled	By email: info@transland.com.hk

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Modern Terminals Limited www.modernterminals.com	1	<p>For Civil and Structure</p> <ul style="list-style-type: none"> • Assist in the implementation of civil projects (warehouse foundation works, T9 pile protection works, T2 fender replacement works) • Handle the drawing of terminals construction and maintain the document control system • Assist in the maintenance and inspection work of civil facilities in terminals (fender, crane rail, bollard typhoon anchor, road marking, ICCP, ship alarm system, asphalt pavement and concrete and steel structures, etc.) 	2 – 3 months (within 1/6/2024 – 31/8/2024)	\$9,000 (to be confirmed)	<ul style="list-style-type: none"> • Undergraduate in Civil Engineering or related discipline • Proficient in PC applications such as Microsoft Office • Good command of both written and spoken English and Chinese 	Open until filled	By email: recruitment@modernterminals.com

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Modern Terminals Limited www.modernterminals.com	1	For Electrical and Mechanical <ul style="list-style-type: none"> • Assist in the design review process of E&M specifications of warehouse project and document control system • Study the innovative solutions in the market for the management of warehouse (Smart System) • Assist in the maintenance and inspection work of facilities maintenance team in terminals (Electrical and ELV system, water and drainage system, fire services system / equipment, MVAC equipment and lift maintenance work, etc.) 	2 – 3 months (within 1/6/2024 – 31/8/2024)	\$9,000 (to be confirmed)	<ul style="list-style-type: none"> • Undergraduate in Building Services or related discipline • Proficient in PC applications such as Microsoft Office • Good command of both written and spoken English and Chinese 	Open until filled	By email: recruitment@modernterminals.com

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Part A: Maritime-related Internship Places Currently Offered by Companies							
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
MOL Consolidation Service Limited www.molconsolidation.com	6	<ul style="list-style-type: none"> Provide support to the corresponding departments for MOL's shipping and maritime operations and services in Hong Kong: <ol style="list-style-type: none"> Finance, Accounting and Compliance; or Information System Carry out ad hoc projects and assignments as required 	May – Aug 2024	\$9,300	<ul style="list-style-type: none"> Preferably undergraduate degree in Accounting, Business Management, Data Analysis, Information Technology, Computing, Logistics, International Transportation Management or related disciplines Proficient in Microsoft Office such as Word, Excel and PowerPoint Good command of written and spoken English and Chinese 	Open until filled	Send a cover letter and full resume to HKGHRM@molgroup.com with reference code "MCS" put in the email subject. Please indicate which department(s) you are applying for in your email.
MOL Hong Kong Limited www.mol-hongkong.com	7	<ul style="list-style-type: none"> Provide support to the corresponding departments for MOL's shipping and maritime operations and services in Hong Kong: <ol style="list-style-type: none"> Finance and Accounting; Human Resources; Information System; or New Business Development Carry out ad hoc projects and assignments as required 	May – Aug 2024	\$9,300	<ul style="list-style-type: none"> Preferably undergraduate degree in Accounting, Human Resources Management, Computer Science, Business Management, Marketing, Shipping, Logistics, Supply Chain Management or related disciplines Proficient in Microsoft Office such as Word, Excel and PowerPoint Good command of written and spoken English and Chinese 	Open until filled	Send a cover letter and full resume to HKGHRM@molgroup.com with reference code "MOLHK" put in the email subject. Please indicate which department(s) you are applying for in your email.

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Part A: Maritime-related Internship Places Currently Offered by Companies							
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
MOL Information Technology Asia Limited www.mol-it.com	3	<ul style="list-style-type: none"> Provide IT support to the corresponding departments for MOL's shipping and maritime operations and services in Hong Kong: <ol style="list-style-type: none"> Business Consulting and/or Enterprise Infrastructure Services Department Carry out ad hoc projects and assignments as required 	May – Aug 2024	\$9,300	<ul style="list-style-type: none"> Preferably undergraduate degree in Computer Science, Computing, Information Engineering, Statistics, Data Science, Mathematics, Internet or related disciplines Knowledge in database management system, web and mobile application development, cloud computing and other latest IT technology is beneficial Good command of written and spoken English and Chinese 	Open until filled	Send a cover letter and full resume to HKGHRM@molgroup.com with reference code "MOLIT" put in the email subject. Please indicate which department(s) you are applying for in your email.
MOL Worldwide Logistics, Limited www.mol-worldwide-logistics.com	2	<ul style="list-style-type: none"> Provide support to Global Procurement and Pricing Department for MOL's shipping and maritime operations and services in Hong Kong Carry out ad hoc projects and assignments as required 	May – Aug 2024	\$9,300	<ul style="list-style-type: none"> Preferably undergraduate degree in Logistics, Shipping, Supply Chain Management or related disciplines Proficient in Microsoft Office such as Word, Excel and PowerPoint Good command of written and spoken English and Chinese 	Open until filled	Send a cover letter and full resume to HKGHRM@molgroup.com with reference code "MWL" put in the email subject. Please indicate which department(s) you are applying for in your email.

Maritime and Aviation Internship Scheme List of Maritime-related Internship Places (as at 2024.10.18)

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Orient Overseas Container Line Limited www.oocl.com	50	<p>Summer Internship</p> <ul style="list-style-type: none"> • OOCL Internship Program provides undergraduate students with wide-range opportunities to gain business knowledge and valuable experience in the industry • Each intern will be assigned to one of the company's core business functions including Corporate Operations, Sustainability Affairs, Finance and Account, Marketing and Sales, Logistics, etc. • Work location: Wan Chai or Kwun Tong 	Jun – Aug 2024 (2 – 3 months)	\$9,500	<ul style="list-style-type: none"> • Undergraduates in Shipping / Logistics Management, Business Administration, Finance and Accounts, Information Systems, or related disciplines with good track academic records • Self-motivated, detail-minded with good analytical and problem-solving skills and willing to take challenges • Good communication and interpersonal skills • Good command of both written and spoken English and Chinese • Proficiency in MS Office Application, especially in advanced Excel 	Open until filled	Please send your resume by email to e_apply@oocl.com and quote “Application for Summer Intern”

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Premiere Logistics (HK) Limited www.premiere-logistics.com/hong-kong.html	20	Management Trainee (Internship) <ul style="list-style-type: none"> • Sea freight market intelligence with market drivers and trends defining • Market research on sea freight forwarding agents • Evaluate and produce new marketing plans • Source of competitor, market and customer understanding • Responsible for coordination and consolidation of marketing report • Develop and implement marketing activities (meeting, exhibitions, seminars, etc.) • Monitor customers networks • Assist in ad hoc projects and assignments • Special Offer: Candidates who have excellent working performance can gain a full-time return offer after graduation 	Apr 2024 – Mar 2025	\$45 – 60/hour	<ul style="list-style-type: none"> • Logistics / Supply Chain / Marketing related degree is preferred • Fluent in oral English and mastering a second language is preferred • A good team player and to tolerate great pressure • Qualified with good communication skills 	Open until filled	For interested parties, please apply with a full resume with expected salary and the MATF application form by email to michelle.leung@premierhkg.com
Sun Mobility Insurance and Claims Services Limited www.sun-mobility.com	1	Familiarisation of: <ul style="list-style-type: none"> • Marine cargo insurance • Forwarder liability insurance • Logistics insurance 	Around 2 months (negotiable)	About \$10,000 (negotiable)	<ul style="list-style-type: none"> • Good English • Determined to work in the logistics industry 	Open until filled	By email: carollam@smicsl.com

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Swivel Software Limited www.swivelsoftware.com	4	<ul style="list-style-type: none"> • Assist in the development and testing of software tools for tracking and monitoring maritime shipments, including vessel tracking and container tracking systems • Conduct research on industry trends and best practices related to maritime logistics, and share findings with the team • Assist in data analysis and reporting related to maritime shipments and logistics operations, including identifying opportunities for optimization and cost savings • Participate in team meetings and contribute to ongoing projects and initiatives as needed 	Apr 2024 – Mar 2025	\$70 – 100/hour	<ul style="list-style-type: none"> • Logistics student with information technology background • Engineering background with interests in logistics IT development • Knowing one of those will be an advantage (Node.js / Vue.js / SQL) 	Open until filled	Please send the resume to hr@swivelsoftware.com
Sygnus Marine (HK) Limited www.sygnusmarine.hk	1	Research on relevant maritime services in Hong Kong followed by application of database for business development	3/6/2024 – 26/7/2024 (6 – 8 weeks)	\$8,000	<ul style="list-style-type: none"> • Good English language skills (written and oral) • Good computer skills 	Open until filled	By email: Sharad.gupta@sygnusmarine.hk

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Tsui Wah Ferry Service (H.K.) Limited www.traway.com.hk	5	<ul style="list-style-type: none"> • Assist the crew with day-to-day operations, such as docking, boarding procedures and passenger management • Participate in safety drills and learn about emergency procedures and equipment • Assist in the sale of tickets, manage reservations and handle customer inquiries • Provide passengers with the information about schedules, routes and services, and assist in boarding and disembarking • Help maintain logs and records of maintenance activities and repairs 	3 months	\$11,000 – 12,000	<ul style="list-style-type: none"> • Willing to learn with detail-minded and good interpersonal skills • Willing to work outdoor • Must be able to work for the whole summer time 	Open until filled	Please send the CV to berychan@traway.com.hk

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Unique Logistics International (H.K.) Limited www.unique-logistics.com	2	<ul style="list-style-type: none"> • Support the routine duties in various departments • Daily tasks related to ocean/maritime include – <ul style="list-style-type: none"> - Preparing and/or sending advance notifications of shipments or other documents to agents, shippers or consignees as required - Coordinating the movement of shipments between the origin and destination - Tracking the shipments and sending regular status reports to clients - Data input / logging files, etc. 	24/6/2024 – 16/8/2024 (any 6 – 8 weeks)	\$9,000	Studying in Logistics / Marketing / Supply Chain Management related disciplines	Open until filled	By email: HR.hkg@unique-logistics.com By phone: 2707 5321

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) e.g. Jun 2023 – Aug 2023	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method
Wallem Shipping (Hong Kong) Limited www.wallem.com	10	Logistic Trainee <ul style="list-style-type: none"> • Attend cruises for crews / guests service • Handle passengers' inquiries • Work closely with Customer Support Team and Operations Team in the team 	Nov 2024 – Mar 2025	\$90/hour	<ul style="list-style-type: none"> • Major in Logistics, Supply Chain or Maritime related study is preferred but not necessary. Secondary Six school leaver is also acceptable • Good command of written and spoken English, Chinese and fair Mandarin • Customer-focus, good interpersonal and negotiating skills • Willing to work outdoors • Proficient in MS Office applications 	31/10/2024	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com
Wangfoong Transportation Limited www.wangfoong.com.hk	1	Follow up custom clearance, data entry and filing	Jun – Aug 2024	\$9,000 – 9,500	<ul style="list-style-type: none"> • Good PC skills • Good command in English 	Open until filled	Submit your resume by email to: wfhr@wangfoong.com.hk

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Part B: Maritime-related Internship Places Once Offered by Companies					
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
Asia Insurance Company Limited www.asiainsurance.hk	1	<ul style="list-style-type: none"> • Provide policy admin and clerical supports to Marine Department • Assist in processing the new and renewal policy applications • Establish and maintain the document records and filing system • Assist in data input, checking and mailing • Perform the ad hoc duties assigned by manager 	\$400 – 450/day	<ul style="list-style-type: none"> • Fast learner with positive working attitude • Good commands of PC and word processing skills 	By email: join-us@afh.hk
Cargo Services Far East Limited www.cargofe.com	10	<ul style="list-style-type: none"> • Support routine duties related to ocean freight in various departments • Other ad hoc / project duties as assigned 	\$8,000	<ul style="list-style-type: none"> • Business Administration, Supply Chain Management / Shipping / Logistics, System Engineering / Industrial Engineering • Proficient in Microsoft Office skills such as MS Word, Excel and PowerPoint 	For interested parties, please apply with a cover letter, detailed resume and the MATF application form by email to career@cargofe.com
China LNG Shipping (International) Company Limited www.clsico.com	1	<p>Shipmanagement</p> <ul style="list-style-type: none"> • Assist in daily operations through spending time in various operational departments 	\$10,000	<ul style="list-style-type: none"> • Interested in transportation (particularly shipping) • Have an eye for detail • Languages preferred: Cantonese, Mandarin and English 	By email: recruit@clsico.com
HKF Management Services Company Limited www.hkf.com	8	<ul style="list-style-type: none"> • Learn the knowledge of marine / maritime industries • Perform ad hoc duties as assigned by supervisors 	\$12,000	<ul style="list-style-type: none"> • Study Transport / Logistics / Maritime Industries or related disciplines 	Please send your resume by email to hr@hkf.com

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Hong Kong & Kowloon Ferry Holdings Limited www.hkkf.com.hk	5	<ul style="list-style-type: none"> • Conduct mystery visits on ferries • Handle enquiries from passengers at piers • Assist duty staff to monitor and regulate the order of passengers at piers • Provide general support to administration and operations • Perform other duties as assigned by supervisors • Shift duty and willing to work on public holidays • Monitor CCTV 	\$8,000 – 9,000	<ul style="list-style-type: none"> • Good command of written and spoken English and Chinese • Willing to learn with detail-minded and good interpersonal skills • Proficient in PC applications including MS Word, Excel and Chinese word processing 	By email: info@hkkf.com.hk
Hong Kong & Kowloon Ferry Holdings Limited www.hkkf.com.hk	3	<ul style="list-style-type: none"> • Perform daily warehouse activities and warehouse keeping duties • Regularly verify the inventory receiving, issuing, stock quantity and inventory counting tasks • Utilize systems and MS Excel to organise warehouse records, ensuring the accuracy and integrity of inventory data • Provide general support to engineering department and operations • Perform other duties as assigned by supervisors 	\$8,000 – 9,000	<ul style="list-style-type: none"> • Good command of written and spoken English and Chinese • Willing to learn with detail-minded and good interpersonal skills • Proficient in PC applications including MS Word, Excel and Chinese word processing 	By email: info@hkkf.com.hk
Hongkong International Terminals Limited www.hit.com.hk	10	Assist in projects or daily duties	\$370/ working day	Business / Information Technology / Logistics / Engineering	Online application through company website: www.hit.com.hk

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Hongkong Salvage & Towage Services Limited www.hktug.com/en	3	Provide support to the corresponding departments	\$9,000	<ul style="list-style-type: none"> • Willing to learn • Detail-minded • Good communication skills 	Send your CV to careers@hud.com.hk
Hongkong United Dockyards Limited www.hud.com.hk	5	Provide support to the corresponding departments	\$9,000	<ul style="list-style-type: none"> • Willing to learn • Detail-minded • Good communication skills 	Send your CV to careers@hud.com.hk
Kai Fat Harbour Cleaning Services Limited	2	Trainee <ul style="list-style-type: none"> • Perform as Coxswain assistant in the operations of marine cleansing services 	\$40/hour	Maritime-related study	Email CV to dorothytom@kaifatservice.com for interview arrangement
Kintetsu World Express (HK) Limited www.kwe.com	3	<ul style="list-style-type: none"> • Assist in the daily operations of the Sea Freight Department • Support Sea Freight administrative functions and maintain filing system • Perform other ad hoc supporting duties of sea freight as assigned 	\$8,000 – 10,000	<ul style="list-style-type: none"> • Preferably non-final year undergraduates in Business Administration, Logistics, Supply Chain Management or other related disciplines • Responsible and mature with good interpersonal and communication skills • Good command of English and Chinese in both written and spoken forms • Proficient in office applications 	By email to kwehkg.recruit@kwe.com with a covering letter and resume

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
MAN Energy Solutions Hong Kong Limited	5	<ul style="list-style-type: none"> • Support analytic and research work on green energy / technologies • Contribute to the planning and executive of branding and HR projects • Work with our engineering team and exposed to the operational aspects of our leading marine services • Join us in <u>Moving big things to zero</u> 	\$10,000	<ul style="list-style-type: none"> • Non-final year undergraduate students preferably studying in Energy / Engineering / HR / Finance, other disciplines are also warmly welcome • Good knowledge in Excel, Word and Outlook • Fluent in both English and Chinese 	Please send your MATF application form with resume to hr-hk@man-es.com
Maritime Planning Solutions Limited www.mpsolutions.com.hk	2	<ul style="list-style-type: none"> • Desktop research on marine facilities, Metocean data, vessel data, marine regulations, stakeholder information, etc. • Assistance on marine traffic survey (visual survey), e.g. camera setup, vessel traffic statistics • Assistance on some simple external contact and communication • Provision of quality inputs to Company's Study Report • Other general report and presentation preparation works 	\$10,500	<ul style="list-style-type: none"> • Preferably with major in Geography, Town / Urban Planning, Nautical and Civil Engineering discipline or related disciplines • Good communication and interpersonal skills • Good critical thinking, reasoning and computation skills • Good at MS Offices • Comfortable with multi-tasking • Self-motivated, willing to learn and explore new skills • Good command of both spoken and written English • Proficiency in Mandarin will be considered as an advantage 	Submit CV by email to info@mpsolutions.com.hk

Maritime and Aviation Internship Scheme List of Maritime-related Internship Places (as at 2024.10.18)

(The information listed below is for reference only. The final decision rests with the companies.)

Part B: Maritime-related Internship Places Once Offered by Companies					
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
Modern Terminals Limited www.modernterminals.com	2	For Human Resources <ul style="list-style-type: none"> • Provide administrative support in various HR functions including recruitment and selection, compensation and benefits, staff relations, training and development for our container terminals • Assist in recruitment process including job advertising, interview arrangement and onboarding for maritime-related positions • Provide support in different company and employee relations activities for all staff including maritime-related employees 	\$9,000 (to be confirmed)	<ul style="list-style-type: none"> • Undergraduate in Human Resources, Business Administration, or related discipline • Proficient in PC applications such as Microsoft Office • Good command of both written and spoken English and Chinese 	By email: recruitment@modernterminals.com
Noatum Logistics Hong Kong Limited www.noatumlogistics.com	1	Intern – Data Analytics <ul style="list-style-type: none"> • Database management and data migration • Assist the department for all private data processing 	\$8,000	<ul style="list-style-type: none"> • Experience with database management and data input is a must • Passionate about the logistics industry and eager to learn • Proactive and enthusiastic about sharing innovative ideas and initiatives • Excellent attention to detail and organizational skills • Strong communication and collaboration abilities • Self-motivated and able to work independently as well as part of a team 	By email: recruithk@noatumlogistics.com

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Noatum Logistics Hong Kong Limited www.noatumlogistics.com	2	Intern – Customer Service <ul style="list-style-type: none"> • Provide daily admin and clerical supports to ISC and eSol department • Help with research, data analysis, presentations and reports • Establish and maintain the good records and filing system to meet deadlines • Assist in preparing billings, data input, checking and mailing • Perform ad hoc duties assigned by manager 	\$8,000	<ul style="list-style-type: none"> • Detail-minded • Good communication skill is required • Fast learner with positive work attitude • Good English language skills (written and oral) • Good computer skills and MS Word, Excel processing skills 	By email: recruithk@noatumlogistics.com
Noatum Logistics Hong Kong Limited www.noatumlogistics.com	1	Intern – Data Science <ul style="list-style-type: none"> • Assist in team collaboration in continual development of Company’s big data analytics platform and existing data governance frameworks • Assist in data analysis, data discovery and metadata management for business intelligence (BI), quantitative modelling, machine learning and predictive analytics projects • Assist in data visualization, BI reporting, data dashboard design and development 	\$8,000	Background in IT or Data Science related major	By email: recruithk@noatumlogistics.com

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Part B: Maritime-related Internship Places Once Offered by Companies					
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
Noatum Logistics Hong Kong Limited www.noatumlogistics.com	1	Intern – HR <ul style="list-style-type: none"> • Provide clerical and administrative support to HR Department, especially for the development on Operations Ocean Department • Maintain and update staff records in HR System and ensure all records are up-to-date and accurate • Assist in Recruitment Team, such as handling incoming calls, distributing emails and arranging interviews especially for the development on Operations Ocean Department • Perform other HR duties 	\$8,000	Background in Human Resources related major	By email: recruithk@noatumlogistics.com

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
Orient Overseas Container Line Limited www.oocl.com	2	<ul style="list-style-type: none"> • Work on the container vessel during the internship • Assist the seniors on board in data input and update • Provide administrative support to daily operations on board • Carry out ad hoc duties and assignment as required 	\$8,800	<ul style="list-style-type: none"> • Undergraduate degree in Shipping, Logistics, Supply Chain Management, Machine Engineering or related disciplines • Proficient in computer skills, particularly in Microsoft Office • Good command of written and spoken English and Chinese • Below documents and certificates should be ready before application – Travel Documents: Passport, Seaman Book, Home Visit Permit (for Hong Kong crew), Hong Kong Identity Card Certificate of Proficiency: STCW – Basic Training (A-VI/1), STCW – Personal Survival Techniques (VI/1), STCW – Fire Prevention and Fire Fighting (VI/1), STCW – Elementary First Aid (VI/1), STCW – Personal Safety and Social Responsibility (VI/1), Security Awareness (A-VI/6-1), Security Training – Designated Security Duties (A-VI/6-2) 	Send the CV to fmdfps@oocl.com

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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
Pacific Basin Shipping (HK) Limited www.pacificbasin.com	8	Provide general assistance in the commercial operations team, decarbonisation team, technical team and communications, finance and governance team	\$500/day	NA	By email: recruiting@pacificbasin.com
RINA Hong Kong Limited www.rina.org	1	<ul style="list-style-type: none"> • Support daily tasks and projects: Help with research, data analysis, presentations, and reports. Collaborate with the team to meet deadlines • Learn the industry knowledge: Understand Company's business and stay updated on trends and best practices. Contribute to team goals • Assist team members: Support colleagues, attend meetings, and share ideas. Collaborate on projects • Develop skills: Learn and grow in intern's field. Seek feedback and self-improvement • Maintain records: Keep organised and detailed documentation for reference • Follow company policies: Adhere to policies, maintain confidentiality, and use resources responsibly 	\$8,000	Major in Engineering and English is required	By email: wcc@rina.org

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Part B: Maritime-related Internship Places Once Offered by Companies					
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
Sun Ferry Services Company Limited www.sunferry.com.hk	1	<ul style="list-style-type: none"> • Provide administrative support to Human Resources Department • Assist in coordinating staff recruitment interview and recreation activity • Conduct data entry and document management • Perform any other duties as assigned by supervisor 	Approx. \$9,500	<ul style="list-style-type: none"> • Willing to learn with detail-minded and good interpersonal skills • Proficient in PC applications including MS Word, Excel and Chinese word processing • Must be able to work for the whole summer time 	By email: hrd@sferry.com.hk
Sun Ferry Services Company Limited www.sunferry.com.hk	1	<ul style="list-style-type: none"> • Provide administrative support to Administrative Department • Responsible for the procurement and management, registration of company office supplies, low-value consumables, etc. • Conduct data entry and document management • Perform any other duties as assigned by supervisor 	Approx. \$9,500	<ul style="list-style-type: none"> • Willing to learn with detail-minded and good interpersonal skills • Proficient in PC applications including MS Word, Excel and Chinese word processing • Must be able to work for the whole summer time 	By email: hrd@sferry.com.hk
Sun Ferry Services Company Limited www.sunferry.com.hk	1	<ul style="list-style-type: none"> • Participate in the file management of the Finance Department • Assist in data entry and verification of old and new accounting systems • Assist in inventory of futures deposits or fixed assets • Assist in mid-term audit preparation work • Assist in financial statement analysis 	Approx. \$9,500	<ul style="list-style-type: none"> • Willing to learn with detail-minded and good interpersonal skills • Proficient in PC applications including MS Word, Excel and Chinese word processing • Must be able to work for the whole summer time 	By email: hrd@sferry.com.hk

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Part B: Maritime-related Internship Places Once Offered by Companies					
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
Sun Ferry Services Company Limited www.sunferry.com.hk	1	<ul style="list-style-type: none"> Understand the operations of the Operations Department Experience the daily operations of the piers and the responsibilities of the frontline staff at the piers Understand the commonly used forms and documents in the Operations Department, such as the monthly passenger record form, and assist in inputting data 	Approx. \$9,500	<ul style="list-style-type: none"> Willing to learn with detail-minded and good interpersonal skills Proficient in PC applications including MS Word, Excel and Chinese word processing Must be able to work for the whole summer time 	By email: hrd@sferry.com.hk
Sun Ferry Services Company Limited www.sunferry.com.hk	1	<ul style="list-style-type: none"> Provide administrative support to Safety Department File arrangement, Crisis Management Manual, etc. 	Approx. \$9,500	<ul style="list-style-type: none"> Willing to learn with detail-minded and good interpersonal skills Proficient in PC applications including MS Word, Excel and Chinese word processing Must be able to work for the whole summer time 	By email: hrd@sferry.com.hk
Sun Ferry Services Company Limited www.sunferry.com.hk	1	<ul style="list-style-type: none"> Provide administrative support to Procurements Department Assist in daily work including contacting suppliers for procurement inquiries, executing procurement processes, system data input, document registration, transmission and archiving, etc. 	Approx. \$9,500	<ul style="list-style-type: none"> Willing to learn with detail-minded and good interpersonal skills Proficient in PC applications including MS Word, Excel and Chinese word processing Must be able to work for the whole summer time 	By email: hrd@sferry.com.hk

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Part B: Maritime-related Internship Places Once Offered by Companies					
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
Sun Ferry Services Company Limited www.sunferry.com.hk	1	<ul style="list-style-type: none"> Provide administrative support to Engineering Department Assist in handling paperwork and daily work such as engineering maintenance projects, external projects, etc. 	Approx. \$9,500	<ul style="list-style-type: none"> Willing to learn with detail-minded and good interpersonal skills Proficient in PC applications including MS Word, Excel and Chinese word processing Must be able to work for the whole summer time 	By email: hrd@sferry.com.hk
The “Star” Ferry Company, Limited www.starferry.com.hk	1	<ul style="list-style-type: none"> Assist the Supervisor in daily ferry and pier operations Provide general administrative support Conduct mystery visits / passenger survey 	\$9,000	Student of Logistics / Transport / Shipping or related disciplines	Please send the application letter and full resume by email to admin@starferry.com.hk *Please quote “ Application for Summer Interns ” on the subject
The “Star” Ferry Company, Limited www.starferry.com.hk	1	<ul style="list-style-type: none"> Assist the Supervisor in tour services Provide general administrative support Conduct mystery visits / passenger survey 	\$9,000	Student of Tourism / Hospitality or related disciplines	Please send the application letter and full resume by email to admin@starferry.com.hk *Please quote “ Application for Summer Interns ” on the subject
The “Star” Ferry Company, Limited www.starferry.com.hk	1	<ul style="list-style-type: none"> Assist the Supervisor in coordination / promotion of ferry and venue hire Provide general administrative support Conduct mystery visits / passenger survey 	\$9,000	Student of Marketing / Journalism / Communications / Advertising or related disciplines	Please send the application letter and full resume by email to admin@starferry.com.hk *Please quote “ Application for Summer Interns ” on the subject

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Part B: Maritime-related Internship Places Once Offered by Companies					
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
The Hong Kong Shipyard Limited www.hkf.com	2	Follow up vessels' repair projects with engineers, including company structures, and mechanical, electrical and electronics applications	\$480/working day	Mechanical / Marine disciplines	Please send the resume by email to mlw@hkf.com
Triple Eagle Container Line Limited www.triple-eagle.com	2	Marketing Trainee <ul style="list-style-type: none"> • Collaborate with marketing team to drive digital marketing strategies and implement effective online campaigns • Liaise with vary internal parties to support online store on corporate website, e.g. WeChat, JD 	\$600/day	Supply Chain and Logistics Management	Please send the CV to irislo@triple-eagle.com
US Allport Cargo Services (H.K.) Limited www.us.allportcargoservices.com	3	<ul style="list-style-type: none"> • Support routine duties related to ocean freight • Other ad hoc / project duties as assigned 	\$8,000	<ul style="list-style-type: none"> • Business Administration, Supply Chain Management / Shipping / Logistics, System Engineering / Industrial Engineering • Proficient in Microsoft Office skills such as MS Word, Excel and PowerPoint 	For interested parties, please apply with a cover letter, detailed resume and the MATF application form to career@cargofe.com
Wah Kwong Maritime Agency Company Limited www.wahkwong.com.hk	6	Attachment to the department so as to familiarize with the business operations	\$9,500	<ul style="list-style-type: none"> • Preferable in Shipping / Marketing / Corporate Communications / Accounting / Legal major • Have good command of both written and spoken English and Chinese including Cantonese • Non-final year students 	By email: hr@wahkwong.com.hk

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Part B: Maritime-related Internship Places Once Offered by Companies					
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
ZIM Integrated Shipping Services Limited www.zim.com	1	Internship Trainee (Regional HR Team) <ul style="list-style-type: none"> • Support HR Department including but not limited to HR system maintenance, policy update and on/off-boarding administration • Assist in coordinating Well-being / Corporate Social Responsibility activities • Provide administrative support to the HR Department • Handle any other ad hoc projects as assigned 	\$9,000	<ul style="list-style-type: none"> • Undergraduate degree preferably in Human Resources Management or related disciplines • Strong team player with good communication and interpersonal skills • Proactive, well organised, detail-minded and with can-do attitude • Proficiency in MS Office, good Excel skill is an advantage 	By email: Hsu.jan@zim.com